



DEPARTMENT OF THE ARMY
HEADQUARTERS, 330TH MEDICAL BRIGADE
3155 BLACKHAWK DRIVE
FORT SHERIDAN, ILLINOIS 60037-1289

REPLY TO
ATTENTION OF

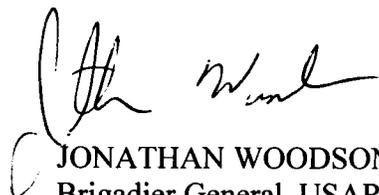
AFRC-RMC-CCG

5 January 2007

MEMORANDUM FOR SEE DISTROBUTION

SUBJECT: Army Readiness Assessment Program (ARAP)

1. References memorandum, AFRC-SA, 13 April 2006, subject: Army Readiness Assessment Program (ARAP).
2. All battalion level units within the 330th Medical Brigade will ensure complete compliance with the reference above. Detailed guidance for battalions to enroll and registration instructions is provided at <https://unitready.army.mil>.
3. Each Group will maintain an initial and follow-up assessment (Mid tour or one year) database by battalion. This document will be utilized by Battle Focus Readiness review and as a means to determine compliance by all battalions. This database will be a matter of review during subsequent Safety Program Evaluations by the Command Safety Office.
4. Forward confirmation on enrollment and registration to MSG Deborah Jones NLT **24 January 2007**.
5. For additional information or assistance contact MSG Jones at 847-266-3214 or email deborah.jones3@usar.army.mil


JONATHAN WOODSON
Brigadier General, USAR
Commanding



DEPARTMENT OF THE ARMY
HEADQUARTERS, ARMY RESERVE MEDICAL COMMAND
2801 GRAND AVENUE
PINELLAS PARK, FL 33782-6140

AFRC-RMC-SA

S: 26 January 2007

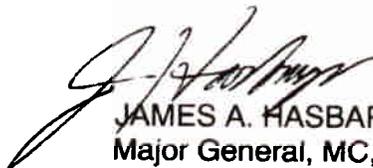
MEMORANDUM FOR SEE DISTRIBUTION

DEC 28 2006

SUBJECT: Army Readiness Assessment Program (ARAP)

1. References memorandum, AFRC-SA, 13 Apr 2006, subject: Army Readiness Assessment Program (ARAP).
2. All MSCs will ensure complete compliance with the reference above. Detailed guidance for battalions to enroll and registration instructions is provided at <https://unitready.army.mil>. The involvement will reduce the loss of life and equipment to prevent accidents. Confirmation that the program has been initiated in accordance with the enclosed should reach the AR-MEDCOM Safety Office no later than **26 January 2007**. There are 14 battalions and 47 hospitals (total 61) within the AR-MEDCOM needing to complete this survey. USARC report shows that only two AR-MEDCOM battalions have completed the survey.
3. Each MSC will maintain an initial and follow-up assessment (mid tour or one year) database by battalion. This document will be utilized by Battle Focus Readiness review and as a means to determine compliance by all battalions, etc. This database will be a matter of review during subsequent Safety Program Evaluations by the Command Safety Office.
4. For additional information or assistance contact Ms. Marilyn J. King, (727) 563-3893 or SFC Donta Brown at (727) 563-3817 or e-mail donta.brown@usar.army.mil.

Encl
as


JAMES A. HASBARGEN
Major General, MC, USAR
Commanding

AFRC-RMC-SA

SUBJECT: Army Readiness Assessment Program (ARAP)

DISTRIBUTION:

Commander, 807TH Medical Command

Commander, 2d Medical Brigade

Commander, 8th Medical Brigade

Commander, 332d Medical Brigade

Commander, 804th Medical Brigade

Commander, 330th Medical Brigade

Commander, AMPC

Commander, MRTC

Commander, 172d MD Log Bn

Commander, 406th MD Bn

Commander, 176th MD GP

Commander, 396th CSH

Commander, WE-MARSG

Commander, 6th MLMC

Commander, NE-MARSG

Commander, 139th MD GP

Commander, 307th MD GP

Commander, 334th MD GP

Commander, CE-MARSG

Commander, 5th MD GP

Commander, SE-MARSG

Commander, 405th CSH

Commander, 94th CSH

Commander, 399th CSH

Commander, 331st MD GP



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY RESERVE COMMAND
1401 DESHLER STREET SW
FORT MCPHERSON, GA 30330-2000
13 APRIL 2006

AFRC-SA

MEMORANDUM FOR Commanders, USAR Major Subordinate Commands

SUBJECT: Army Readiness Assessment Program (ARAP)

1. Reference memorandum, HQDA, Secretary of the Army, 8 Feb 06, subject: Army Readiness Assessment Program (enclosed).
2. Effective immediately, the US Army Reserve Command will implement the ARAP. Execution of this program will enable commanders to assess their safety culture, evaluate composite risk management processes and identify predictors that could increase the potential for mishaps or accidents.
3. Commanders will ensure their subordinate battalions enroll and complete ARAP, include ARAP as part of the Command Inspection Program and report status during the Battle Focus Readiness Review. Battalion-level commanders will administer the ARAP within 90 days of assumption of command. For battalions not scheduled for a change of command, commanders will conduct the assessment immediately. Once the initial assessment is complete, battalion commanders will receive a confidential debrief from the Combat Readiness Center (CRC). Follow-up assessments are conducted at mid tour or one year following the initial assessment. Once debriefed by the CRC, battalion commanders will brief their higher command on key results, intended courses of action and their needs for assistance.
4. This metric-based, leader-centric, action-oriented program will improve our units' readiness and preserve our combat power. Battalions may enroll by logging on to <https://unitready.army.mil> for registration instructions.
5. For additional information, contact MAJ Leslie Dillard, at (404) 464-9664.

Encl


JAMES R. HELMLY 4/13
Lieutenant General, USA
Commanding

Encl



DEPARTMENT OF THE ARMY
WASHINGTON, DC 20310-0200

CG *[Handwritten signature]*

FEB 08 2006

TO THE LEADERS
OF THE UNITED STATES ARMY

The Army Readiness Assessment Program (ARAP) is a closed-loop system of unit measurement, improvement, and re-evaluation for battalion level organizations. The Combat Readiness Center (CRC) developed the program for battalion commanders to address the root causes of accidental loss by focusing on organizational climate and culture. Effective 1 February 2006, ARAP will be used as part of the Command Inspection Program for battalion level commanders.

ARAP is simple, practical, and powerful. The simple cycle provides solid data for resourcing and action, while also enabling the evaluation of the effectiveness of those actions once implemented. Within 90 days of a change of command, the new battalion commander administers a web-based unit assessment that takes about 10 minutes per person to complete. The assessment captures unit posture on command and control, standards of performance, accountability, and risk management. After a confidential debrief from a CRC expert, battalion commanders brief their higher chain of command on key results, their intended courses of action, and where they need assistance. Commanders then execute their plan. At mid-tour or twelve months in command, the commander checks unit progress against initial results through a second assessment.

Division and brigade level commanders will have access to aggregate results of the battalions within their command and are expected to use the data to actively manage their formations and prevent accidental loss. Corps, division, and brigade level commanders will mandate the enrollment of their subordinate battalions in conjunction with their changes of command. Battalions can enroll by logging on to <https://unitready.army.mil> for registration instructions.

When implemented correctly, this metric-based, leader-centric, action-oriented program will improve our units' readiness and preserve our combat power. We are excited about the outcomes that ARAP will yield, and we expect that this program will markedly reduce preventable losses throughout our Army.

Peter J. Schoomaker
General, United States Army
Chief of Staff

Francis J. Harvey
Secretary of the Army



Enclosure 1

ARMY READINESS ASSESSMENT PROGRAM (ARAP)

What Is It?

ARAP is a Web-based initiative that provides battalion-level commanders with data on their formation's readiness posture through five segments:

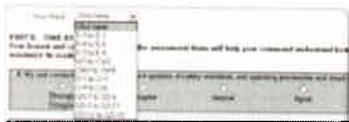


- **Processes Auditing** — assesses the processes used to identify hazards and correct problems
- **Reward Systems** — assesses the unit's program of rewards and discipline to reinforce proper behavior and correct risky actions
- **Quality Control** — places emphasis on ...more

Take a Look



Introduction



Taking an Assessment



Commander Access Module

How to Sign Up

1 Register for Assessment Code

The Battalion Commander or his/her representative can initiate pre-registration by clicking [here](#) and fill in out the registration form. The unit will then be contacted by a member of the ARAP Team.

The Battalion Commander or his/her representative can follow-up pre-registration with a call to complete the unit registration process and in briefing. Due to a large volume of calls you may experience some delay in contacting a member of the Combat Readiness Center (CRC) ARAP team.

(334) 255-9577/9394/2643/2947/9362

-or-

DSN 558-9577/9394/2643/2947/9362

2 Receive Codes

The Battalion Commander or his/her representative receives an in briefing consisting of program description, completion of unit registration, a commander's "Totals only ID" to track the unit's progress, an assessment code "Survey ID Number" for the unit to take the assessment, information concerning commanders out brief at the completion the assessment and an answer to any questions.

3 Manage Assessment

Distribute the assessment codes to the unit.

