

(FOUO)



COMBAT READINESS CENTER

Register for the Army Readiness Assessment Program



ARMY SAFE
IS ARMY STRONG

(FOUO)



Why ARAP?

- ARAP is designed to assess unit climate and culture.
- A leading indicator to identify the probability of a mishaps.
- Provides a means to direct resources to mitigate mishaps.
- Proactive leaders receive the best results.
- Immediate feedback from the entire command.

Survey results are influenced by current unit conditions (deployment status, resources, etc).

Communicates the Army's strong conviction that CRM is best.

Civilians take a modified version of the same survey.



Ready to Register?

Go to:

<https://arap.safety.army.mil/>

Note: Insure to pass the assessment code you receive to personnel within the organization taking the ARAP Assessment



ARMY SAFE IS ARMY STRONG A BAND OF BROTHERS & SISTERS

Army Readiness Assessment Program



ARAP Overview

ARAP is a Web-based initiative that provides battalion-level commanders with data on their formation's readiness posture through five segments:

- Process Auditing** - Assesses the processes used to identify hazards and correct problems
- Reward Systems** - Assesses the unit's program of rewards and discipline to reinforce proper behavior and correct risky actions
- Quality Control** - Places emphasis on high standards of performance
- Risk Management** - Assesses the health of unit processes
- Command and Control** - Assesses leadership, communication, and policies as they relate to Composite Risk Management (CRM)

Designed for use by battalion-sized units, the program asks several questions of battalion commanders.

- Wouldn't you like to know if your unit is about to experience a mishap?
- Wouldn't you like to prevent the loss of personnel and equipment?
- Don't you want to protect your combat power?

Following the survey administration (the assessment phase), the commander receives one-on-one feedback on key issues regarding command climate, safety culture, resource availability, workload, estimated success of certain safety intervention programs, and other factors relating to their unit's overall readiness.

So, what's in it for me?

Commander's Feedback

Interesting Points

Tools / Info

Take an Assessment
Click here if you've been directed to take the ARAP assessment

Commander / Safety Officer
Click here to register your unit or perform other administrative actions.

Take a Look!
Click on an image to watch an instructional demonstration of ARAP!

Introduction

Taking an Assessment

Commander Access Module





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Commander / POC Access for Army Readiness Assessment Program

Introduction **Access**

Entering Assessment Access Code will provide status statistics only.
Entering Commander's Access Code will provide status statistics and Commander's charts.

Enter Access Code you were provided: or [Register For Code](#)

Select Branch Name you were provided: Pick Branch ...

Select assessment text style to display: Military Civilian

Prior Access Code for Comparison: (optional)



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Army Readiness Assessment Program

Unit Assessment Registration for Army Readiness Assessment Program

Instructions | **Registration**

When you click "Submit Info", if required fields are not filled out, they will appear in yellow. Please complete yellow before submitting. The following numbers are required: 9579 / 2643

Unit Info:

Cabinet:

Military Service:

Service Command:

HQ Command:

Division Level:

Brigade Level:

Unit Registering:

Service Branch:

Battalion UIC:

Location:

ARFORGEN:

Total Personnel (Est.): must type ...

Check if National Guard:

Enter clarifying notes here:

Date Org Start:

Assessments:

Estimated Completion Date:

Commercial Phone:

DSN Phone:

Date of Command: **11/14/2014**

Safety Officer Info:

Same as above Military Civilian

Rank / Title:

Name: (first last)

DoD Email Address:

Commercial Phone:

DSN Phone:

Paper Format Needed:

Prior Registration Date:

Note: Assessments to be completed within 90 days. Organization registered with zero assessment after 30 days will be removed and have to re-register.

I have read and understand
PRESS to PROCEED

Read and Press to proceed

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Army Readiness Assessment

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- Commander/POC Access
- Commander's Charts ...
- Reports ...
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- Tools / Info ...

Unit Assessment Registration for

Instructions Registration

When you click "Submit Info", if required fields are not filled out, they will be highlighted in yellow. Please complete fields in yellow before submitting your registration again. If you have any questions, please call one of the following numbers: (334) 255-9362 / 9579 / 2643

Unit Info:		Commander Info:	
Cabinet	DoD	<input checked="" type="radio"/> Military	<input type="radio"/> Civilian
Military Service	Army	Rank / Title:	Pick Commander Rank. . .
Service Command	< Select Command Below >	Name: (first last)	
HQ Command	Pick . . .	DoD Email Address:	
Division Level	Pick . . .	Commercial Phone:	
Brigade Level	Pick . . .	DSN Phone:	
Unit Registering		Date of Command:	11/14/2014
Service Branch	Pick Branch ...	<input type="checkbox"/> Same as above	
Battalion UIC		Rank	
Location		Name	
ARFORGEN	Pick . . .	DoD Email	
Total Personnel (Est.)	must type ...	Commercial Phone	
Check if National Guard	<input type="checkbox"/>	DSN Phone:	
Enter clarifying notes here.			
Date Org Start		Paper Format Needed	<input type="checkbox"/>
Assessments:		Prior Registration Date:	
Estimated Completion Date:			

Select your Army CMD (MACOM) from the dropdown windows

Enter (type) battalion name here if never registered

Submit Info Cancel



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Complete all of the remaining information in the red boxed area as it pertain to your unit.

Assessment Program

Army Readiness Assessment Program

are not filled out, they will appear in yellow. Please complete fields in . If you have any questions please call one of the following numbers: (334) 255-9362 /

Commander Info: <input checked="" type="radio"/> Military <input type="radio"/> Civilian Rank / Title: Pick Commander Rank. . . Name: (first last) DoD Email Address: Commercial Phone: DSN Phone: Date of Command: 11/14/2014	
Safety Officer Info: <input type="checkbox"/> Same as above <input checked="" type="radio"/> Military <input type="radio"/> Civilian Rank / Title: Pick Safety Officer Rank. . . Name: (first last) DoD Email Address: Commercial Phone: DSN Phone: Paper Format Needed : <input type="checkbox"/> Prior Registration Date:	
Location ARFORGEN Pick . . . Total Personnel (Est.) must type ... Check if National Guard <input type="checkbox"/> Enter clarifying notes here. Date Org Start Assessments: Estimated Completion Date:	

Submit Info Cancel



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Unit Info:		Commander Info:	
Cabinet	DoD	<input checked="" type="radio"/> Military	
Military Service		Rank / Title:	Pick C
Service Command	Command Below >	Name: (first last)	
		DoD Email Address:	
		Commercial Phone:	
		DSN Phone:	
		Date of Command:	
Safety Officer Info:			
<input type="checkbox"/> Same as above			
		Rank / Title:	Pick
		Name: (first last)	
		DoD Email Address:	
		Commercial Phone:	
		DSN Phone:	
		Paper Format	<input type="checkbox"/>
		Prior Registration Date:	
Date Org Start			
Assessments:			
Estimated Completion Date:			

Submit Info Cancel

A representative from the CRC will be contacting you within "24-48 hrs", if not call (334) COM: 255-2643/9362/9579 or DSN 558-XXXX

After making note of the phone numbers above; click the submit button to complete your pre-registration



Recommendations

Note: Insure to pass the assessment code you receive to personnel within the organization taking the ARAP Assessment

Top-down emphasis to maximize unit participation; Underscore value of ARAP as part of CRM

Engage O-6 leaders (they receive back-briefs from BN CDRS and approve BN Cdr action plan to address issues)

Track subordinate unit completion; emphasize timely completion (30-45 days) to ensure battalions get current/relevant data

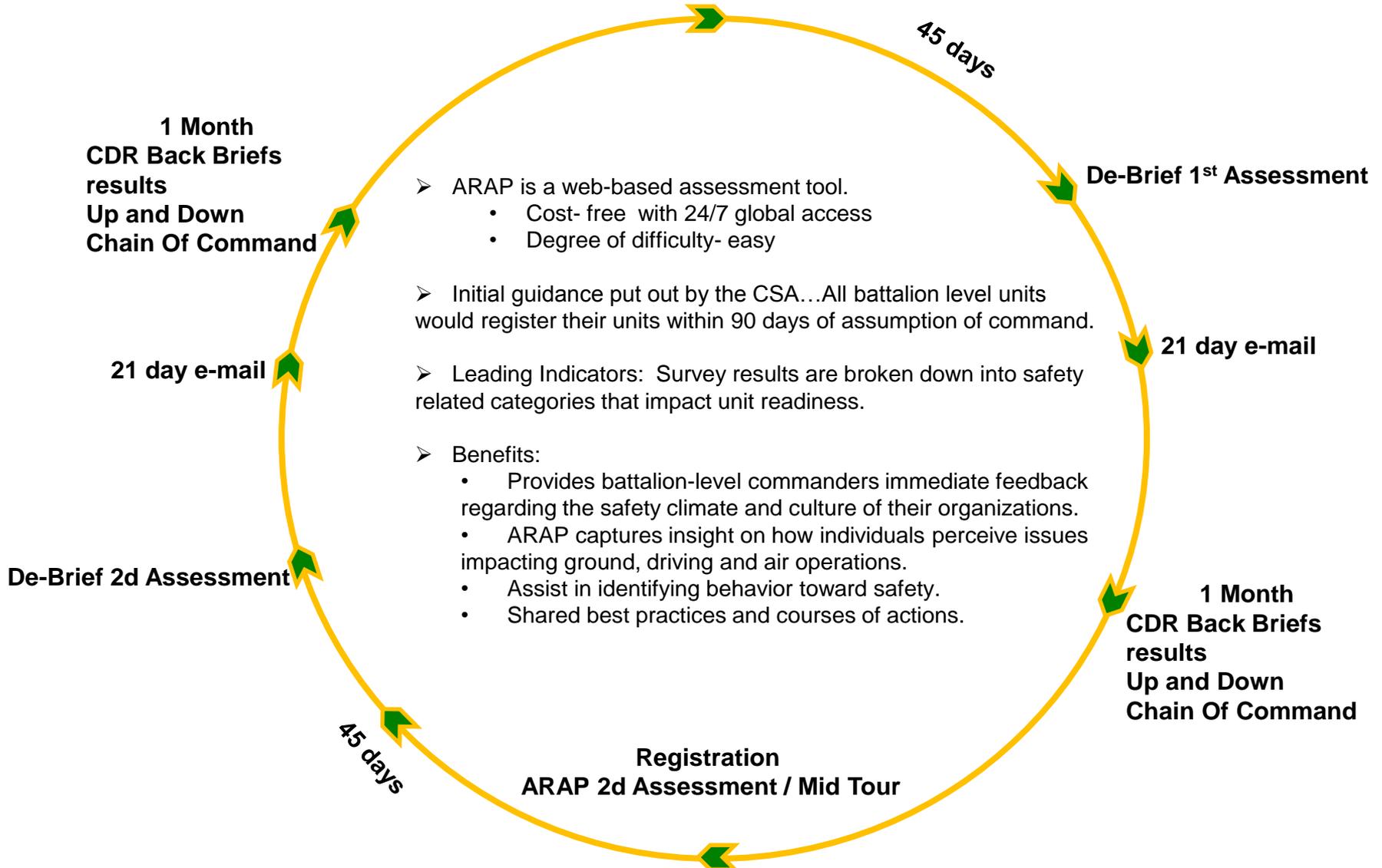
Reinforce necessity for commanders' back-brief to their higher, troops/participants.



(FOUO) ARAP Survey Process



Registration New Commander
ARAP 1st Assessment



(FOUO)

(FOUO)



Battalion/ Directorate Army Readiness Assessment Program (ARAP)

(FOUO)



The Army Readiness Assessment Program (ARAP) is designed to gather feedback on the organization's safety climate and culture, as perceived by members of that organization. This is done through a confidential on-line survey conducted by both soldiers and civilians from within the organization. Of particular value are the open-ended (essay-type) survey items that allow respondents to enter in their own responses – please take advantage of these items to provide the most beneficial input.

The assessment will take between 10-12 minutes per person. At the end, a certificate may be printed or saved to document the completion of the assessment.

Everyone taking the assessment will enter the same access code and branch. This survey is anonymous as the application does not collect any personal identifying data (PII).

Taking time to complete the assessment will provide the commander the information necessary to place the limited resources to the areas of concern.

Step 1. Click on the following link to access ARAP:

<https://arap.safety.army.mil/TakeSurveyAccess.aspx>

Step 2. Click on "Take an Assessment"

ARAP Overview Edit

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Assessment	Assessment Link
ARAP Overview	ARAP Overview
ARAP Assessment	ARAP Assessment
ARAP Reporting	ARAP Reporting
ARAP Feedback	ARAP Feedback
ARAP Help	ARAP Help
ARAP Support	ARAP Support

Commander Access Module

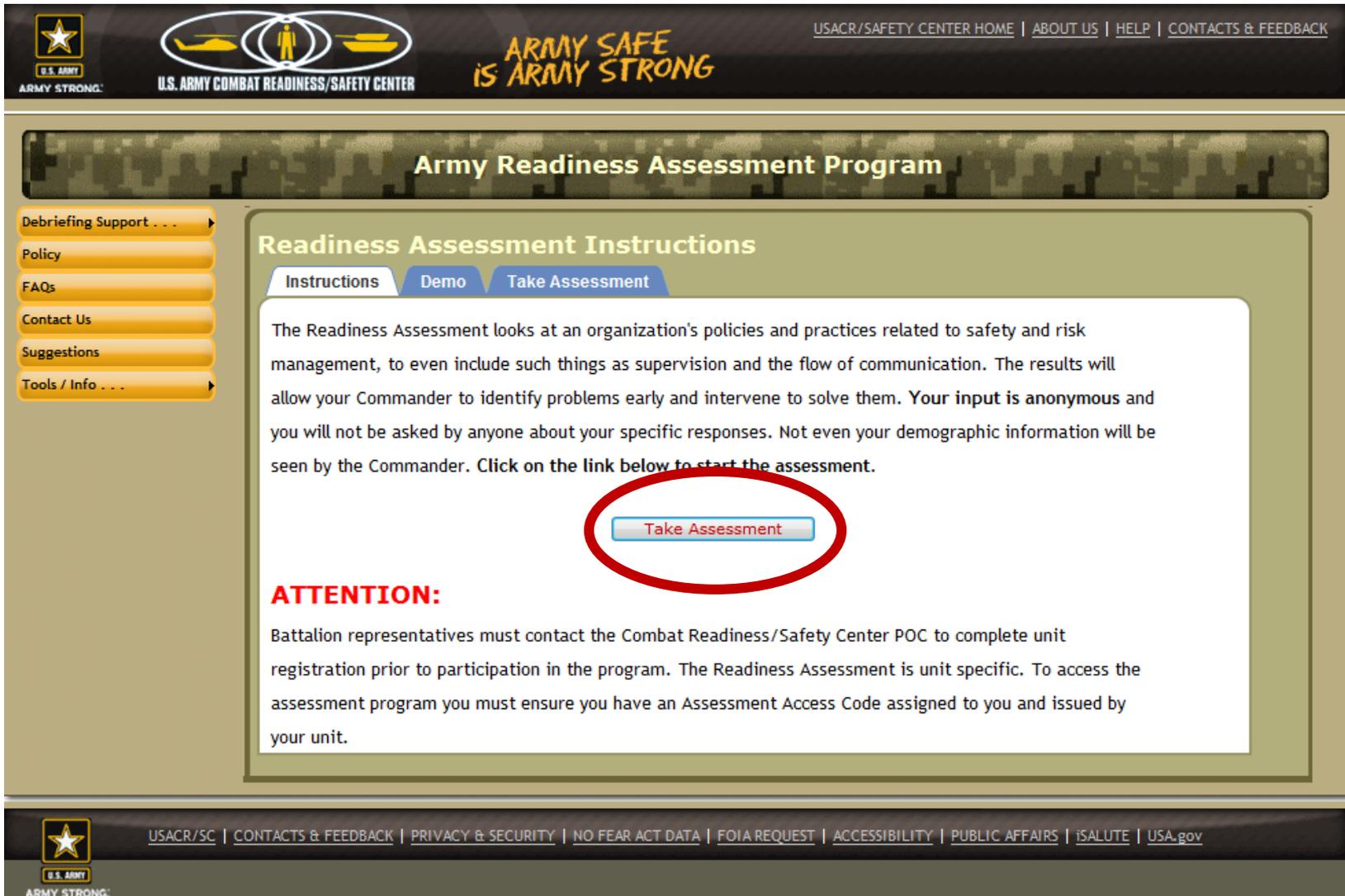
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Step 3. Read instructions, click on "Take Assessment"



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Readiness Assessment Instructions

Instructions Demo Take Assessment

The Readiness Assessment looks at an organization's policies and practices related to safety and risk management, to even include such things as supervision and the flow of communication. The results will allow your Commander to identify problems early and intervene to solve them. **Your input is anonymous** and you will not be asked by anyone about your specific responses. Not even your demographic information will be seen by the Commander. **Click on the link below to start the assessment.**

Take Assessment

ATTENTION:
Battalion representatives must contact the Combat Readiness/Safety Center POC to complete unit registration prior to participation in the program. The Readiness Assessment is unit specific. To access the assessment program you must ensure you have an Assessment Access Code assigned to you and issued by your unit.

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The following survey is a SAMPLE.

My unit's risk management program is helping to improve mission performance and safety. (CC)



Likert scale choice responses

SAMPLE

The most hazardous thing I do is...

SAMPLE

Do Not Enter "FOR OFFICIAL USE ONLY (FOUO)" or "CLASSIFIED" Information

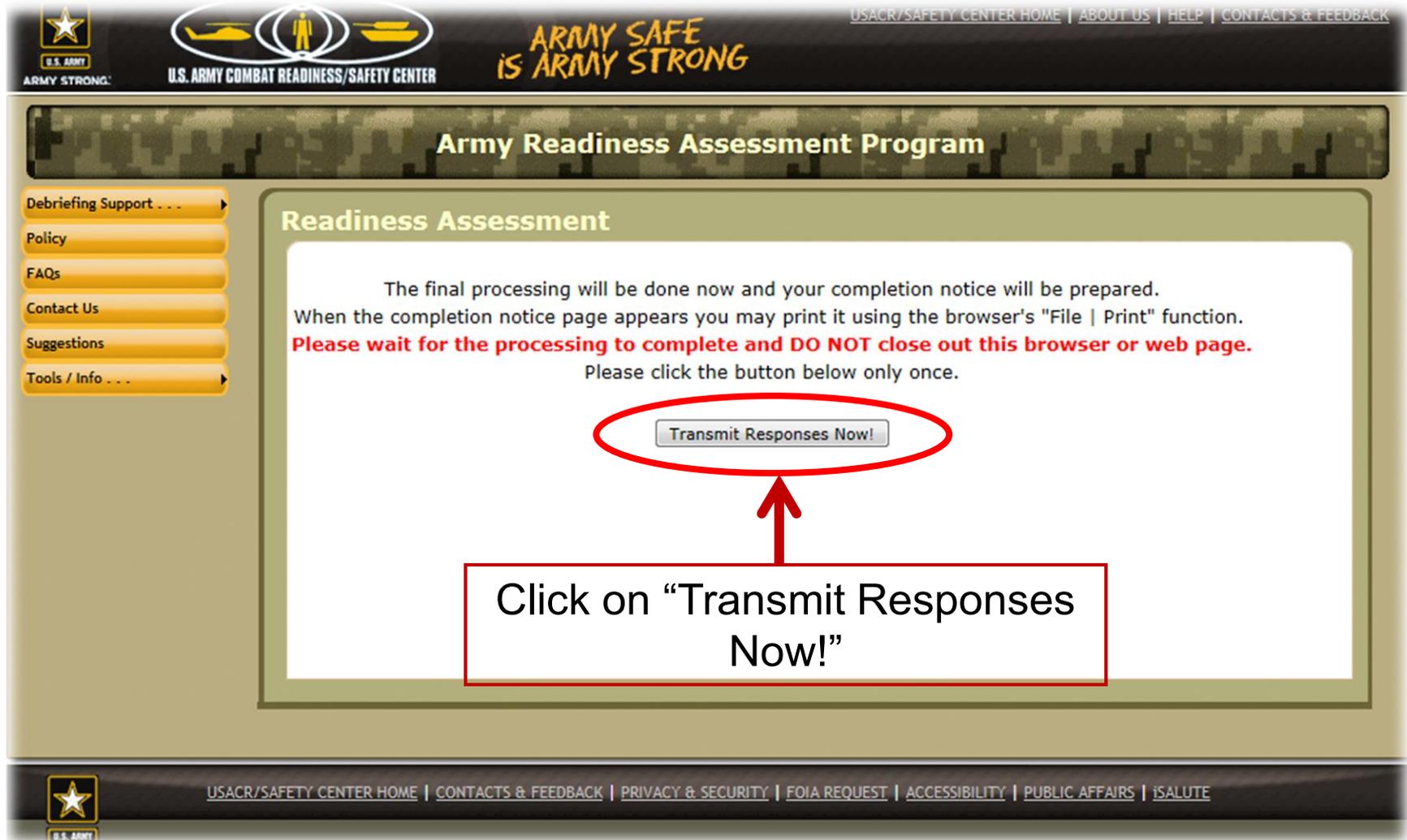
Two Write in responses

The most significant action(s) my unit can take to improve safety is/are...

Do Not Enter "FOR OFFICIAL USE ONLY (FOUO)" or "CLASSIFIED" Information

SAMPLE

Instructions at End of Survey



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Readiness Assessment

The final processing will be done now and your completion notice will be prepared. When the completion notice page appears you may print it using the browser's "File | Print" function. **Please wait for the processing to complete and DO NOT close out this browser or web page.** Please click the button below only once.

Transmit Responses Now!

Click on "Transmit Responses Now!"

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Click "PRINT" or "Save"
Print: Provide copy to designee
Save: Email to designee

Once certificate has printed click "FINALIZE"

Print or Save Certificate (This is a one time chance)



Army Readiness Assessment Program

Don't Forget!

Click the Print and/or Save buttons below for your certificate before you Finalize the ARAP survey.

(Certificates can NOT be retrieved later!)



Once you Print or Save Certificate Press "FINALIZE" If you failed to print or save certificate retake assessment.

Finalize Your ARAP Survey

Once you have printed and/or saved your certificate, click the Finalize button below to complete the ARAP survey.



[Return to Homepage](#)





Questions/ Discussion

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