



DEPARTMENT OF THE ARMY
1ST STRYKER BRIGADE COMBAT TEAM, 4TH INFANTRY DIVISION
6872 MAGRATH, BUILDING 2260
FORT CARSON CO 80913-4532

AFYB-SYT-CDR

1 October 2016

MEMORANDUM FOR RECORD

SUBJECT: Command Policy 1st Stryker Brigade Combat Team, Safety and Risk Management Policy

1. REFERENCES:

- a. DODI 6055.01, DoD Safety and Occupational Health (SOH), October 14, 2014
- b. AR 385-10, The Army Safety Program, 27 November 2013
- d. FORSCOM Regulation 385-1, The FORSCOM Safety Program, RAR 8 March 2016
- c. DA PAM 385-30, Risk Management, 2 December 2014
- e. DA PAM 385-40, Army Accident Investigation and Reporting, 18 March 2015

2. PURPOSE: To establish requirements and guidance in applying policies and procedures, and to provide necessary information for managing a Unit Safety Program and the Risk Management Process.

3. APPLICABILITY: This policy applies to Soldiers assigned, attached to, or under the operational control of 1st Stryker Brigade Combat Team (1SBCT).

4. POLICY:

a. Safety Awareness.

(1) Safety is a key element of force protection and a mission enabler in combat and day-to-day operations. Commanders down to the lowest level will conduct risk management and safety training IAW AR 350-1 and when necessary. Commanders and Leaders will ensure Risk Management and Safety are routine within their Units. Risk management whether in garrison, the field, or in combat is a required part of the operations process. Training should focus on hands-on, and NCO led training. Commanders will place specific emphasis on integrating Risk Management within their tactical planning. Identifying risks and implementing mitigation measures reduces the chances of accidental losses, increases combat power and mission readiness.

b. Engaged leadership prevent accidents on and off duty. In order to protect ourselves from accidental losses we must perform IAW Army standards and be disciplined in our actions, avoid unnecessary risks, and stay proficient in our jobs. All leaders must get to know their Soldiers; their off duty plans and communicate to them how to protect themselves from hazards and risks.

c. Leaders at all levels are encouraged to constantly advance safety practices from current safety information, safety messages, and engaged leadership.

5. EXECUTION.

a. The Safety Program, Accident Prevention and Risk Management, are to help protect our force and increase readiness. Commanders will appoint an official Battalion and Company Additional Duty Safety Officers and Noncommissioned Officers (ADSOs) to assist in implementing an effective and mission-enabling safety program. Soldiers assigned to these duties will complete the ADSO, Risk Management Basic Course and Commanders Safety Course online and give their safety duties proper priority. The online tool is accessible through the U.S. Army Safety Center website:
<https://safety.army.mil/TRAININGCOURSES/OnlineTraining.aspx>

(1) At minimum at Battalion Level: One Officer (LT or above).

(2) At minimum Company Level: Staff Sergeant or above.

b. Army Readiness Assessment Program (ARAP), a web-based program that provides Battalion Equivalent and above commanders with the data on their organization's readiness posture by assessing its safety climate and culture. Battalion commanders will enroll in the ARAP IAW AR 385-10, within the first 90 days of assumption of command. The Army Safety Center/Combat Readiness Center will provide survey feedback and recommended loss prevention recommendations. This online tool is accessible through the U.S. Army Safety Center website: <https://arap.safety.army.mil>.

c. Accident investigation, reporting requirements and suspense's. An Army accident is defined as an unplanned event, or series of events, which results in one or more of the following:

(1) Occupational illness to Army military or DA Civilian personnel.

(2) Injury to on-duty DA Civilian personnel.

(3) Injury to Army military on duty or off duty.

(4) Damage to Army property.

(5) Damage to public or private property and/or injury or illness to non-Army personnel caused by Army operations (the Army had a causal or contributing role in the accident).

d. Reporting of all accidents on and off duty accidents, incidents and mishaps, commanders and leaders will ensure all accidents are reported immediately and reported through the proper chain of command and meet the following criteria:

(1) Ground Class A and B require a Serious Incident Report (SIR) and an immediate notification to the Army Safety Center utilizing DA Form 7306 telephonic notification for ground accidents and email to usarmy.rucker.hqda-secarmy.list.safe-operations-offi@mail.mil.

(a) Class A - An Army accident in which the resulting total cost of property damage is \$2,000,000 or more, an injury and/or occupational illness results in a fatality or permanent total disability. This classification requires an accident investigation board and appointed by 4th Infantry Division. Suspense date to the Army Safety Center is within 90 days.

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(b) Class B - An Army accident in which the resulting total cost of property damage is \$500,000 or more, but less than \$2,000,000; an injury and/or occupational illness results in permanent partial disability, or when 3 or more personnel are hospitalized as inpatients as the result of a single occurrence. This classification requires an accident investigation board and appointed by 4th Infantry Division. Suspense date to the Army Safety Center is within 90 days.

(2) Ground Class C and D - Requires an immediate notification through the chain of command. An Abbreviated Ground Accident Report will be submitted through REPORT-IT reference ALARACT 371-2011, 28 September 2011, located in the Army Safety Center, <https://reportit.safety.army.mil/>.

(a) Class C - Resulting total cost of property damage, is \$50,000 or more, but less than \$500,000; a nonfatal injury or occupational illness that causes 1 or more days away from work or training beyond the day or shift on which it occurred or disability at any time (that does not meet the definition of Class A or B and is a lost time case). Suspense date to the Army Safety Center is within 90 days.

(b) Class D - Resulting in total cost of property damage, is \$20,000 or more, but less than \$50,000; a nonfatal injury or illness resulting in restricted work, transfer to another job, medical treatment greater than first aid, needle stick injuries and cuts from sharps that are contaminated from another person's blood or other potentially infectious material, medical removal under medical surveillance requirements of an OSHA standard, occupational hearing loss, or a work-related tuberculosis case. Suspense date to the Army Safety Center is within 30 days.

(c) Class E - Resulting in total cost of property damage is \$5,000 or more but less than \$20,000. (Accidents below \$5,000 are not tracked by the USACRC and do not require any forms to be submitted). Additional Duty Safety Officers will document accidents below the threshold of \$20,000 on their Accident Log.

(3) Unmanned Aircraft System (UAS) Class A, B and C require a Serious Incident Report and an immediate notification to the Army Safety Center utilizing DA Form 7305 telephonic notification for UAS accidents email to usarmy.rucker.hqda-secarmy.list.safe-operations-offi@mail.mil. All crewmembers and any other personnel who may have contributed to the accident will promptly attend the nearest medical facility and provide a blood and urine test IAW DA PAM 385-40. All further scheduled flights will be on hold until further notice from 1SBCT Commander. (Note that unmanned aircraft systems (UAS) accidents are classified based on the cost to repair or replace the UAS).

(a) Class A - A destroyed, missing, or abandoned UAS will not constitute a Class A accident unless replacement or repair cost exceeds \$2,000,000 or more. Suspense date to the Army Safety Center is within 90 days.

(b) Class B - Resulting in total cost of property damage is \$500,000 or more, but less than \$2,000,000. Suspense date to the Army Safety Center is within 90 days.

(c) Class C - Resulting in total cost of property damage is \$50,000 or more, but less than \$500,000. Suspense date to the Army Safety Center is within 90 days.

(4) Unmanned Aircraft System (UAS) Class D, E and F requires an immediate notification through the chain of command.

(a) Class D - Resulting in total cost of property damage is, \$20,000 or more, but less than \$50,000; a nonfatal injury or illness resulting in restricted work, transfer to another job, medical removal under medical surveillance requirements of an OSHA standard, occupational hearing loss, or a work-related tuberculosis case. Suspense date to the Army Safety Center is within 30 days.

(b) Class E - Resulting total cost of property damage is \$5,000 or more but less than \$20,000.

(c) Class F - Recordable incidents are confined within AR 385-10, 3-4 Accident and incident classes. Suspense date to the Army Safety Center is within 30 days.

d. Safety Councils. The Brigade will convene a bi-annual Safety Council, attended by Battalion Commanders, Command Sergeant Majors, Battalion ADSOs, and other attendees identified in council announcements. Battalions will conduct Quarterly Safety Councils.

e. Motor Vehicle Accident Prevention. Privately Owned Motor Vehicles (PMV4) and Motorcycles (PMV2), driven with excessive speed, inattentiveness, fatigue or insufficient experience are the primary causes of fatalities in the Army. One of the leading causes of inattentiveness is texting or talking on the cell phone. DON'T TEXT AND DRIVE! Commanders will aggressively implement a POV/POM Accident Prevention Plan using the most current information from the USACRC website, <https://safety.army.mil/>. This plan will help protect our Soldiers and assist them in protecting themselves when operating vehicles on and off duty.

f. For PMV2, off-road and off highway (tracks and trails) recreational vehicles (ATVs, UTVs, OHV, four wheelers, sport quads, dirt bikes, dune buggies, and side by side utility vehicles), and three wheeled variants, require personal protective equipment: Helmet (DOT Standard), long sleeve and pants, Eye Protection (if helmet is not a full face cover), and foot protection above the ankle.

(1) The Department of the Army has developed the Army Traffic Safety Training Program (ATSTP) to meet requirements set forth in DODI 6055.04 and AR 385-10, Chapter 11-7 (HSPC Number 4). The ATSTP is required training for all Army personnel. The training is to reinforce a positive attitude toward driving, individual responsibility, and correct response to routine and emergency driving situations.

(a) Intermediate Traffic Safety Training Course and Remedial Drivers Training. Any Soldier less than 26 years of age is required to complete the course, IAW AR 385-10, Chapter 11-7(3). Remedial Drivers Training is mandatory due to high-risk driving activity. Examples of high-risk driving activities may include, IAW AR 385-10:

1. The accumulation of five or more traffic points over a 12-month period.
2. Warning traffic citation(s) for moving and non-moving infraction(s).
3. Letter(s) of counseling or reprimand for driving, or confirmed witness statements of driving infraction(s).
4. To register for the training go to the US Army IMCOM Traffic Safety Training Program at https://imc.army.mil/airs/usg_disclaimer.aspx. Choose the appropriate regional location and

f. Negligent Discharge Prevention. We must be experts with and masters of our weapons and weapon systems. To prevent negligent discharges, our Soldiers must know the proper weapons status for their location and mission, and always handle them properly. We should always treat our weapons as if they are loaded. Leaders will always be involved in “two man” clearing of crew served and main gun weapons. Maintain muzzle awareness at all times, exercise trigger finger discipline, and continuously ensure firing selector switches are in the proper position for the situation.

6. RISK MANAGEMENT

a. Through the application of the DD Form 2977 (dated September 2014), Deliberate Risk Assessment Worksheet (DRAW) we can reduce our exposure to the hazards we face every day. Integrate the DRAW into the planning and execution of all operations, missions and activities. To ensure a thorough understanding of the DRAW, Commanders, Leaders and Soldiers must be trained in Risk Management and be innovative and proactive in developing controls to reduce risks and ensure they are used. Leaders will only accept those residual risks after control measures are implemented. The following risk acceptance levels of authority for 1SBCT are as follows:

EXTREMELY HIGH RISK	First General Officer in the Chain of Command
HIGH RISK	Brigade Commander
MODERATE RISK	Battalion/Squadron Commander
LOW RISK	Company/Battery/Troop Commander

7. SAFETY TRAINING AND AWARENESS

a. Commanders will ensure the following activities and tools are enacted in their units.

(1) Training and Safety Stand Downs. Battalions will conduct a Safety Stand Down at the Battalion Commanders discretion. Topics will focus on lessons learned from previous training events, focus on field related missions, potential for climate injuries and their prevention, safe equipment operations, fire and electrical safety. Safety Stand Downs will be reflected on unit training calendars.

(2) Safety Briefings and Discussions. As part of protecting our force, leaders must provide safety awareness briefings and discuss off duty plans with their Soldiers, Safety briefings in deployed areas will be tailored to the threat and current hazards for the missions at hand.

(3) Safety briefings in garrison are required and will be conducted:

(a) Prior to weekend release, pass or leave.

(b) Prior to long weekends.

(c) For newly assigned Soldiers within 72 hours of arriving at the unit.

b. To ensure a thorough understanding of Risk Management (RM) and the Commanders Safety Course. The following Unit required training will be submitted into the Unit Digital Training Management System (DTMS) and the ADSO will notify 1SBCT Safety Manager, within

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30 days of assignment. Online courses are located in the Army Safety Center:
<https://safety.army.mil/TRAININGCOURSES/OnlineTraining.aspx>

(1) Senior Noncommissioned Officers (E7-E9) will complete Risk Management and the Commanders Safety Course.

(2) Ensure all Soldier's complete the Risk Management Basic Course and the Accident Avoidance Course to assists unit and individuals in making informed risk decisions in order to reduce or offset risk, thereby increasing operational effectiveness and the probability of mission success.

c. Safety Bulletin Boards and information will be accessible to all Soldiers. Units at the Company level will maintain a Safety Bulletin Board IAW FORSCOM 385-1. The USACRC website: <https://safety.army.mil/> has a wealth of current Safety Alerts, messages, media posters and accident information and statistics.

d. Safety Awards. Recognize your Soldiers for safe performance and accident prevention. Local impact safety awards are encouraged and authorized at unit level by AR 385-10. Contact the 1SBCT Safety Officer for assistance in developing these awards.

8. SAFETY ASSESSMENTS.

a. The 1SBCT Safety Officer will provide ADSOs checklists, assistance, and training on the conduct of safety inspections. The 1SBCT Safety Officer will assist in correcting safety deficiencies not in compliance with regulations.

b. Safety as a rating element. IAW AR 385-10, leaders will include at least one rating element on performance reports to establish accountability for safety performance.

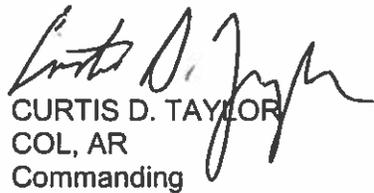
9. It is vital that we do everything we can as Commanders and Leaders to ensure we take care of our fellow Soldiers, Families, civilians and contractors, our equipment, and ourselves. Our Soldiers are our credentials and most vital asset. If you see an unsafe act or condition, make an "On-The-Spot-Correction". If you cannot fix it, bring it to the attention of the chain of command. Do not walk by hazards and leave them in wait for another Soldier. Never compromise the safety of yourself or our team.

10. This policy will be posted on all Unit Level Safety Bulletin Boards and is in effect until superseded.

11. The POC for this memorandum is the 1SBCT Safety Manager at 719-526-1635.

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